

BEFORE YOU GO

SEND CHANGE OF ADDRESS TO...

- Post Office - Give forwarding address
- Subscriptions - Notice requires several weeks.
- Bank - Transfer funds; arrange check cashing in new city.
- Insurance - Notify new location for coverages: Life, health, fire, auto.
- Automobile Registrations - Transfer of car title registration is necessary; also driver's license: city windshield sticker; motor club membership.
- Utility Companies - Gas, light, water, telephone, perhaps fuel; get refund of any deposits made; arrange in new town for immediate service.
- Charge Accounts and Credit Cards
- Friends and Relatives
- Route Men - Laundry, paperboy, milkman, change over of services.
- School Records - Ask for copies or transfer of children's records.
- Medical, Dental, Prescription Histories - Ask Doctor or Dentist for referrals; transfer needed prescriptions, eyeglasses, X-rays.
- Church, Club, Civic Organizations - Transfer memberships; get letter of introduction.
- Pets - Ask about regulations for licenses, vaccinations, tags, etc.

AND DON'T FORGET TO...

- Empty freezer; plan use of foods.
- Defrost freezer-refrigerator. Place charcoal to dispel odors.
- Have appliances serviced for moving.
- Remember arrangements for TV and antennae.
- Clean rugs or clothing before moving; have them moving-wrapped.
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- With your Moving Counselor, check: insurance coverage, packing and unpacking labor, arrival day, various shipping papers, method and time of expected payment.
- Plan for special care needs of infants.

AND ON MOVING DAY...

- Carry currency, jewelry, and important documents yourself, or use registered mail.
- Plan for transporting pets; they are poor traveling companions if unhappy.
- Carry traveler's checks for quick, available funds.
- Notify friend or relative of route and schedule including stops; use him/her as a message headquarters.
- Double check closets, drawers, shelves and be sure they are empty.
- Leave all old keys needed by new tenant or owner with agent or Realtor.